

# POST Public Safety Dispatcher Instructor Development Program

## Student Enrollment Form

### 1. ATTENDEE INFORMATION (One enrollee per form)

Name	Agency	
Job Title/Classification	Supervisor's Name	
Agency/Work Site Address	City	Zip
E-Mail Address	Contact Phone Number	
Secondary E-Mail Address	Alternate Contact Phone Number	

### 2. SESSION DATES AND LOCATION

<b>Part 1:</b> Costa Mesa Hilton Hotel 3030 Bristol Street Costa Mesa, CA 92626 (714) 540-7000 <b>Class Times:</b> Monday - Thursday: 8:00 a.m. – 5:00 p.m. Friday Only: 8:00 a.m. to Noon	<b>Part 2:</b> Costa Mesa Hilton Hotel 3030 Bristol Street Costa Mesa, CA 92626 (714) 540-7000 <b>Class Times:</b> Wednesday – Thursday: 8:00 a.m. – 5:00 p.m.
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NOTE: Attendees must attend both course parts, complete all work assignments, and satisfy POST Instructor Development Institute (IDI) competency verification requirements to earn a certificate of completion.  
**Please make travel arrangements with the aforementioned class hours in mind.**

### 3. TRAINING DEVELOPMENT TOPIC PREFERENCES

<b>Team #1</b>	_____	The Public Safety Dispatcher's Role in Officer Safety
<b>Team #2</b>	_____	Handling "In-Progress" Calls and Active Shooter Incidents (Classroom-Based)
<b>Team #3</b>	_____	Team Building Concepts for Public Safety Communications Personnel
<b>Team #4</b>	_____	Best Practices in Public Safety Communications
<b>Team #5</b>	_____	Planning for the future of Public Safety Communications
<b>Team #6</b>	_____	Risk Management Concepts for Public Safety Communications Personnel

**NEW! Handling the Rising Tide of Suicide**

Please rank your individual preferences 1 through 6

### 4. ATTENDEE/AGENCY PROFILE

Approximate Number of Dispatchers Employed by Agency	Approximate Population Served by Agency
# Years Employed By Agency	Total # Years Dispatch Experience

Prior Training Experience/Instructor Development Courses Taken, if applicable (Please describe)

### 5. FAX OR MAIL A COMPLETED COPY OF THIS FORM TO:

Lou Madeira, Senior Consultant  
 Commission on POST, Special Projects Support  
 1601 Alhambra Blvd., Sacramento, CA 95816  
**FAX: (916) 227-4823** CONTACT PHONE: (916) 214-7615

### GENERAL INFORMATION

**There is no cost for attending this course.** Travel and per diem reimbursement will be available either by the regular Training Reimbursement Request (TRR) process under POST Plan IV or directly to attendees via the Letter of Agreement (LOA) process. **It is recommended that students bring a laptop computer to all sessions.**  
 Hotel and travel information will be provided when enrollment in the course is confirmed.